



# OUR LADY STAR OF THE SEA

## **Student Acceptable Use Agreement**

To have access to Information and Communication Technologies at Our Lady Star of the Sea Catholic Primary School you need to follow these agreed practices.

### **Student Agreement**

Using Information and Communication Technologies at school is a privilege. I have conditions to follow, which are for the safety and privacy of myself and others.

#### **I will:**

- Treat the school's ICT equipment with care and use it responsibly for educational purposes.
- Use the computers and internet the way my teacher has asked me to do.
- If I find something that is not appropriate for primary school children on the Internet I will turn off the monitor, then tell my teacher or another adult immediately.
- Publish work and send emails using language I know is acceptable in my school.
- Tell the teacher if I receive a message that makes me feel uncomfortable.
- Respect the privacy of all computer users at school by correctly using passwords, and opening only my own work and emails.
- Pack away equipment and tidy the area I was using.

#### **I will not:**

- Give out my personal information, such as my surname, address, phone number or photo of myself, my parents or any other person while using the internet.
- Break copyright law by copying and/or using another's work.
- Write or send messages that would make another person feel uncomfortable.
- Pass on information about inappropriate material to other students.
- Waste materials through excessive printing or downloading.
- Misuse the Internet or encourage others to do so.

### **Breaking the Student Agreement**

#### **If a student breaks the Student Agreement, a number of steps may be taken:**

- Withdrawal of individual log-on to intranet, internet or both for some time as deemed appropriate.
- Parents notified.
- Appropriate ICT rights withdrawn.
- Guidance from your classroom teacher and/or other members of staff as to how to avoid future problems.



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## Acknowledgement

I give/do not give (circle one) permission for my son/daughter to use the Internet and other ICT facilities and we:

- Have read the "Acceptable Use Policy" (School Web Site) and the Student Agreement.
- Agree to use Information and Communication Technologies for educational purposes in the manner outlined in the policy.
- Have talked about safety, privacy and copyright concerns with my/our child when using computers at school and home.

Parent's signature: \_\_\_\_\_ Name ( print ) \_\_\_\_\_

Date: \_\_\_\_\_

Child's signature: \_\_\_\_\_ Name ( print ) \_\_\_\_\_ Class: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return this form to school as soon as possible.**

**Your child will be unable to use the school's network or the Internet until this form is returned.**

**Thank you**